



The North Pole

28th November 2018

Dear Mrs Halliwell

May I introduce myself - you may have heard of me - my name (one of many) is Father Christmas. I wonder if I may beg a favour of you and your school?

I have it on good authority from my colleague, Mr S Clause, who visits you each year that you are a delightful, caring school. You may be aware that we run ETS (Elf Training Scheme) and I have a young elf who I feel would thrive with you if you would be able to give her some work experience please.

In anticipation of this I enclose her Elf Passport. Her name is Fle and I think you will agree that school is just the placement that she needs. I would like her to return to the North Pole a little ahead of Christmas Eve - ideally on 18th December - as she needs to re-sit her SETs (Standard Elf Tests). I do hope that your pupils will be able to help her prepare whilst she is with you.

She will arrive in the usual manner which I am sure that you are familiar with but if your pupils could let my secretary, Miss F Godmother, know the best arrangement for her early collection I would be grateful.

Yours sincerely

F Christmas

F Christmas esq.

